

SUBJECT: Minutes – CC Telecom, Monday, 07 November 1100 -1200 EST.

1. **Attendees:** Figures reflect participation in CC teleconferences of FY16-FY17 called by the Chair since the 03 October 2016 meeting. Today's attendees are shown as "present". [** = Notified of absence] 09 voting members present. (A quorum requires 7 of 13 voting members).

At-large members	Ex-officio/Appointees/Others
Coolahan, Jim '17+ (Chair) 02/02 present	Igarza, Jean-Louis (SAC Vice Chair) 02/02 present
Gustavson, Paul '18 (Vice Chair) 02/02 present	
Bachman, Jane '18+ (Secretary) 02/02 present	Non-voting Members
Allen, Gary '17 01/02 absent**	McCall, Mark (Executive Director) 02/02 present
Drake, David '17+ 02/02 present	Meyer, Sara (SIW Track Liaison) 02/02 present
Graham, David '18+ 00/02 absent	Saunders, Randy (SIW Track Liaison) 02/02 present
Hambleton, Orris '17+ 01/02 absent	Johnston, Scott (SIW Track Liaison) 01/02 present
Riggs, Bill '17 (Appointed) 02/02 present	Rowe, Patrick (NTSA Liaison) 00/02 absent
Ruiz, Jose '18+ 02/02 present	
Sandberg, Stefan '17 (Appointed) 01/02 absent	
Stoudenmire, Eugene '17 01/02 present	
Winner, Jennifer '18+ 02/02 present	

2. **Quorum:** Jim Coolahan asked Jane Bachman to conduct roll call; he confirmed that CC met quorum.
3. **Agenda:** Jim inquired if there were any updates to the agenda; none were noted.
4. **Previous Minutes:** Jim called for vote to approve the following CC meeting minutes: 1) Elaine Blount 15 September 2016 CC minutes were approved; and 2) 03 October 2016 CC minutes were approved today by the CC with no updates.
3. **Opening Remarks:** Jim welcomed everyone to the CC meeting. Mark noted nothing new to report to CC.
4. **Business:**
- SIW demographic study** - Jim is working this.
 - 2015 & 2016 SIW papers** Bill noted he had 68 papers. It is clear that the tracks, like training, is highlighted. Training appears to end up in acquisition. Bill plans to have something finalized soon.
 - SISO Day at ITEC 2016** – Jean-Louis provided update; is planning to have an ITEC SISO Day meeting at I/ITSEC on Thursday, 100-1200.
 - Crowd-Sourcing activity** – David met with Ryan Brunton on a three-hour talk and ideas were exchanged. David plans to put into a paper. A great deal of material was covered; hoping to scope to a doable activity.
 - SISO U** – Jennifer is working this. Looking at how the tutorials may evolve.
 - 2017 SIW Theme** – Jim began discussion along with theme and rationale. The draft theme was attached to the agenda. Jim asked if there were any comments; 'looks great'. Vote take, no opposed or abstentions; 2017 SIW theme passed.
"Simulation – Enabling Real-World Innovation"

From jet aircraft landing on water, to rocket boosters returning to the launch pad, to satellites rendezvousing with asteroids and comets, over the last several

years, we have seen dramatic results from innovation in the real-world – some planned, some driven by circumstances. Innovation almost always starts with the question “I wonder if I/we can do that?”; but to answer that question requires testing out that idea before doing it in real life. The 2017 SIW will explore how simulation (and innovation in simulations themselves and the standards that support their implementation) has, does, and will enable innovation in the real world.

- g. **SPEC PRP** – Sara has nominated Chuck Sanders, Arjan Lemmers, and Kevin Galvin. Vote taken; passed unanimously. Jim asked Mark to make sure these are added to the reflectors.
 - h. **SIW presentation template** – Jose sent CC a draft SIW presentation template. Paul liked it and suggested adding the SIW theme on it and to remove the comma after the ‘month’ on the slides. Jim suggested CC review and plan to wrap up the template at the next CC meeting.
 - i. Jim asked for unfinished business; none was noted.
 - j. New business:
 - a. EXCOM Request for Faculty Contacts for Potential Student Session at SIW
 - Includes Request for Draft Letter to Faculty – Seeking VolunteerJim asked if there was a CC volunteer to help EXCOM for Faculty Contacts for Potential Student Session at SIW Includes Request for Draft Letter to Faculty. Jennifer said it aligns somewhat with her tutorial effort. Jim will forward her some more information on this.
 - b. DM&SCO Offer of SISO Station in DM&SCO Exhibit at I/ITSEC – Seeking Volunteers
Paul noted that last year there was a brief but there was infrequent interaction.
Paul, Katherine and Roy worked it last year. Paul will be sending Jim the brief.
Who is at I/ITSEC this year and available to help? Jim and Randy
5. **Adjourn:** Bill moved to adjourn and Jean-Louis seconded. Meeting was adjourned at 1150 EST.
6. **Action Item Review:**
 - a. **Mark** – Have Chuck Sanders, Arjan Lemmers, and Kevin Galvin added to the respective reflector(s).
 - b. **All** – Review Jose’s presentation template and plan to wrap at next meeting.
 - c. **Jim** – Send Jennifer tutorial information.
 - d. **Paul** – Send Jim I/ITSEC brief material used last year.
 - e.
 - f. **All** – continue providing SIW speaker nominations.
7. **Next CC Meeting:** Monday, 05 December 2016 at 1100 EST is the next regularly scheduled CC telecom meeting. Dial-in is (712) 432-0900, passcode 875353#.